



TOLEDO AREA REGIONAL TRANSIT AUTHORITY
BOARD OF TRUSTEES MEETING
130 KNAPP STREET, TOLEDO, OHIO 43604

April 20, 2023
4:00 P.M.

MINUTES

Call to Order – At 4:03 p.m. President Mary Morrison called the meeting to order.

Roll Call

Trustees Present: Heather Baker, Valerie Fatica, Michael Hart, Katie Hunt-Thomas, Pat McKinstry, Mary Morrison, W. L. Perryman, Kevin Weaks

Trustees Absent: Joel Beren, Kelsie Hoagland, Kathy Selking, Kendra Smith, Lou Thomson

Officers Present: Laura Koprowski – CEO, Joan Rife – General Council

Approval of Previous Meeting Minutes

A **motion** was made by W.L. Perryman and **seconded** by Pat McKinstry to approve the minutes of the March 16, 2023, Board of Trustees meeting. The motion passed unanimously.

Public Comments

Sharmayne Ivey stated her appreciation for the changes TARTA has been implementing recently. Specifically, Ms. Ivey mentioned her appreciation for the new Route 33 and noted that the implementation of this new route has changed her commute drastically for the better.

Presentations – There were none.

Finance Committee

The committee met on 03-13-23 and reviewed 3 presentations and 5 resolutions. Specifically, the committee discussed an RFQ regarding salary review, migrating ADP for payroll and HR services and a Legal Services RFQ. The committee moved to recommend all resolutions forward to the board for adoption.

Strategic & Operational Planning Committee

The committee met on 03-13-23 and discussed the Muddy Shuttle, Oregon Expansion Plan, Zero Emission Bus Environment, Spring service change and the Customer Advisory Committee.

Governance Committee

The committee met on 04-17-23 and reviewed 20 Customer Advisory Committee applications. The committee moved to recommend 13 members to be appointed to the Customer Advisory Committee.

Resolutions

A **motion** was made by W.L. Perryman and **seconded** by Heather Baker to adopt *Resolution No. 20-23 - Authorizing the Chief Executive Officer to execute a contract for landscaping services*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Valerie Fatica to adopt *Resolution No. 21-23 - Authorizing a change order to the Perfect Sweep vendor contract for snow removal and de-icing services for TARTA facilities*. The motion passed unanimously.

A **motion** was made by Kevin Weaks and **seconded** by Pat McKinstry to adopt *Resolution No. 22-23 - Authorizing the Chief Executive Officer to award a contract for the cleaning of the trench drains in the bus garage at the TARTA Central Avenue campus*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Kevin Weaks to adopt *Resolution No. 23-23 - Authorizing the purchase of four (4) 29-ft. Transit Coaches*. The motion passed unanimously.

A **motion** was made by W.L. Perryman and **seconded** by Kevin Weaks to adopt *Resolution No. 24-23 - Authorizing the Chief Executive Officer to amend the scope of work for the Trapeze group to include the procurement of Viewpoint Bi for our fleet asset management software*. The motion passed unanimously.

A **motion** was made by Heather Baker and **seconded** by Valerie Fatica to adopt *Resolution No. 25-23 - Authorizing the Governance Committee to make appointments to the Customer Advisory Committee*. The motion passed unanimously.

Secretary-Treasurer Report

Lucas Grams, Accountant, provided the Secretary-Treasurers' report on behalf of Sophie Givyan. Lucas provided an update on the income statement for February 2023 noting that Labor is underbudget due to a few vacancies. Lucas reported that overall TARTA is staying within the budget.

Chief Executive Officer Report

Laura Koprowski thanked Ms. Ivey for attending the April 2023 Board meeting to share her comments. Laura mentioned that TARTA will be expanding services out to the City of Oregon in the coming year, and that Team TARTA will be hosting an Open House for Oregon residents. TARTA has submitted a major grant proposal for the Low-No Zero Emission Grant program for 2023, asking for eight (8) electric vehicles and charging infrastructure, joining nine (9) other transit agencies. Laura announced that TARTA welcomed 23 new vehicle operators to the TARTA Training program and thanked Jim Fight, Sheila Elston the HR team and safety/training team for all their efforts in the hiring and training process. Laura mentioned that TARTA was nominated for a champion award from the Sylvania Area

Chamber of Commerce. Kendra Smith was recognized at the YWCA Milestones Awards as a woman on the rise. Denise Eichenberg was recognized with a Hero Award from the safety council of NW Ohio. Andy Cole and Gary Doran graduated from the Toledo Regional Chamber of Commerce Institute for Leadership and Advocacy. Sam Melden was accepted into the Leadership Ohio program. Alex Huffaker was recognized by the Lucas County Board of DD for outstanding work and service. Lastly, Laura mentioned that TARTA Flex ridership is continuing to grow, and Susan Gettum will be hosting the Southwest Ohio Regional Transit Authority of Cincinnati, Ohio to connect and share information regarding TARTA Flex and Metro Now.

Vice President Report

There was no official report.

President Report

Mary welcomed Rick Bailey to Team TARTA and thanked Ms. Ivey for attending the meeting and providing feedback. Mary mentioned her appreciation for those who helped review the applications for the Customer Advisory Committee.

Reports and Communications from Trustees

W.L. Perryman asked about any reports of damage to new TARTA Bus Stops. Charles stated yes, there was a report of one incident. W.L. Perryman asked Jim Fight to email the dynamics of the new 23 TARTA drivers to him.

Any and All Other Business - There was none.

Meeting Calendar

The Next regularly scheduled TARTA Board of Trustees meeting will take place on Thursday, May 18, 2023, at 4:00 p.m. in the Conference Room at 130 Knapp Street.

Adjournment

The meeting was adjourned at 4:43 p.m.

Certificate of Compliance

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

Sophie Giviyani-Kermani
Secretary-Treasurer

Adopted:

Sophie Giviyani-Kermani
Secretary-Treasurer

Mary Morrison
President