



TOLEDO AREA REGIONAL TRANSIT AUTHORITY  
BOARD OF TRUSTEES  
JUNE 16, 2021 (VIRTUAL MEETING)

MINUTES

CALL TO ORDER

President Hoagland called the meeting to order at 4:00 p.m.

ROLL CALL (INITIAL ROLL CALL AT MEETING COMMENCEMENT)

BOARD MEMBERS PRESENT

Kelsie Hoagland – President  
Mary Morrison – Vice President  
James Caldwell  
Katie Hunt-Thomas  
Patrick Kijowski  
Samuel Olaniran  
Marc Thompson  
Lou Thomson  
Kevin Weaks

BOARD MEMBERS ABSENT

Heather Baker  
Michael Hart  
Pat McKinstry  
Kendra Smith

OFFICERS PRESENT

Kimberly Dunham – Chief Executive Officer  
Samuel Henderson – Secretary-Treasurer  
Joan Rife – General Counsel

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Mr. Lou Thomson made a motion to approve the minutes from the May 20, 2021, Board of Trustees meeting. Vice President Morrison seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

There were no public comments.

RESOLUTIONS

RESOLUTION NO. 23-21 – AUTHORIZING THE APPOINTMENT OF SAMUEL HENDERSON AS SECRETARY-TREASURER OF THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY

President Hoagland introduced Resolution No. 23-21. This resolution authorizes the appointment of Samuel Henderson as Secretary-Treasurer.

Mr. Kijowski made a motion to approve Resolution No. 23-21. Mr. Marc Thompson seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 24-21 – AUTHORIZING NEW SIGNATURES FOR ACTIVE BANK ACCOUNTS WITH THE HUNTINGTON NATIONAL BANK OF TOLEDO**

Mr. Henderson introduced Resolution No. 24-21. This resolution provides Huntington National Bank of Toledo with a list of new authorized check signers resulting from a change in organizational structure.

Mr. Caldwell made a motion to approve Resolution No. 24-21. Mr. Olaniran seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 25-21 – RESCINDING RESOLUTION NO. 13-21 AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE DOCUMENTS NECESSARY TO DIVEST TARTA'S INTERESTS IN PARK STATION**

Mr. Henderson introduced Resolution No. 25-21. This resolution allows the Authority to sell property to the City previously slated to be sold to a private entity.

Vice President Morrison made a motion to approve Resolution No. 25-21. Mr. Lou Thomson approved the motion. The motion passed unanimously.

**RESOLUTION NO. 26-21 – A RESOLUTION DIRECTING THE CHIEF EXECUTIVE OFFICER OF THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY TO DEVELOP A PLAN FOR A NEW ORGANIZATIONAL AND FUNDING STRUCTURE WHICH WOULD: (1) EXPAND TRANSIT SERVICES THROUGHOUT LUCAS COUNTY; (2) ELIMINATE THE CURRENT 2.5 MILL PROPERTY TAX LEVIES AND TRANSITION TO A SALES AND USE TAX FUNDING SYSTEM AND (3) ALLOCATE MONIES FROM THE SALES AND USE TAX COLLECTED TO TARTA TO DIRECTLY FUND ITS OPERATIONS AND ALLOCATE MONIES FROM THE SALES AND USE TAX COLLECTED TO OTHER LOCAL GOVERNMENTAL ENTITIES FOR TRANSIT RELATED INFRASTRUCTURE**

Mr. Henderson introduced Resolution No. 26-21. This resolution authorizes the CEO to move forward and work with local jurisdictions to advance organizational and funding initiatives.

Mr. Kijowski asked if this resolution prohibits TARTA from operating under the current structure if the sales tax initiative does not pass.

Ms. Dunham replied that TARTA has two mileages that expire at different times. This would not preclude TARTA from continuing to receive the existing property tax mileage if the sales tax fails.

Ms. Rife added that the County joining is also contingent on sales tax. If a majority of the member jurisdictions approve and the issue goes to the ballot and fails, property tax remains.

Mr. Marc Thompson confirmed that if the sales tax passes, both property tax levies would be removed and replaced with the sales tax.

Mr. Caldwell asked for clarification on how long it would take to roll the revenue streams in place if sales tax passes.

Ms. Rife said that it depends on when the election is certified as well as other issues that cannot be identified. Additionally, property tax is collected a year in arrears. However, property taxes will not run until their end. They will be repealed as part of the statutory reference that allows TARTA to make this transition. There will be a transition period, as once sales tax collection begins it must go to the State and then to TARTA.

Mr. Kijowski made a motion to approve Resolution No. 26-21. Ms. Smith seconded the motion. The motion passed unanimously.

### SECRETARY-TREASURER'S REPORT

Mr. Henderson focused on three areas, operating revenue, operating expenses, and non-operating revenue.

#### Operating Revenue

- Operating revenue exceeded budget expectations due to refunds from insurance and Bureau of Workers' Compensation.

#### Operating Expenses

- Operating expenses were impacted by the following.
  - Maintenance Expense – Actual costs outpaced budget as a result of significant repairs to facilities and revenue vehicles.
  - Transportation Expense – Employee contributions for hospitalization were on budget.
  - Administrative Expense – Legal fees, hospitalization, professional fees, miscellaneous items, and office supplies contributed to the deficit.

#### Non-operating Revenue

- Currently they are reviewing the budget to understand all the components. Several items will be reclassified.

#### Balance Sheet

- Due to current cash flow, investments have remained consistent throughout the last several months.

Mr. Olaniran asked if there are any legal requirements with regards to how TARTA may invest.

Mr. Henderson replied that there are restrictions under the Ohio Revised Code. Overall TARTA is required to invest in conservative vehicles. They are currently working with Huntington National Bank to optimize investments. All are insured by the FDIC.

Ms. Dunham added that all funds are insured up to the FDIC threshold of \$250,000. However, under statutory requirements related to municipal finance, TARTA's funds must be fully collateralized regardless of the investment mechanism.

### CHIEF EXECUTIVE OFFICER'S REPORT

Resolution No. 26-21, just approved by the Board, will allow Ms. Dunham to move forward on the sales tax initiative. The Board received an updated Critical Path timeline document today, which indicates the July meeting dates for all seven member jurisdictions. TARTA will attend three on

July 6<sup>th</sup>, and two on July 12<sup>th</sup>. Ms. Dunham is hopeful that by the close of business on July 12<sup>th</sup> TARTA has four approvals and will then move forward with the certification to Lucas and Wood counties. They will make the rounds to the remainder of the jurisdictions as it is in the best benefit of the community for everyone to embrace this moment in time with proper investment in public transit.

Ms. Dunham thanked everyone for their efforts. They have worked diligently within their own communities to convince council leaders this is a new TARTA and worthy of proper investment.

#### VICE PRESIDENT'S REPORT

Vice President Morrison thanked everyone for attending today's meeting.

#### PRESIDENT'S REPORT

President Hoagland thanked everyone for their hard work. The momentum is evident, and everyone is excited to move forward. She invited the Board to contact her if they have questions related to this effort.

#### REPORTS AND COMMUNICATIONS FROM BOARD MEMBERS

There were none.

#### MEETING CALENDAR

Thursday, July 15, 2021 @ 4:00 p.m.

#### FINAL ROLL CALL

#### BOARD MEMBERS PRESENT

Kelsie Hoagland – President  
Mary Morrison – Vice President  
Heather Baker  
James Caldwell  
Michael Hart  
Katie Hunt-Thomas  
Patrick Kijowski  
Samuel Olaniran  
Kendra Smith  
Marc Thompson  
Lou Thomson  
Kevin Weaks

#### BOARD MEMBERS ABSENT

Pat McKinstry

#### ADJOURNMENT

The meeting adjourned at 4:21 p.m.

CERTIFICATE OF COMPLIANCE

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail, or email more than 48 hours before the meeting.

Samuel Henderson  
Secretary-Treasurer

ADOPTED: July 22, 2021

  
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Kelsie M. Hoagland  
President

  
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Samuel Henderson  
Secretary-Treasurer