

TOLEDO AREA REGIONAL TRANSIT AUTHORITY  
BOARD OF TRUSTEES MEETING  
DECEMBER 5, 2019

MINUTES

CALL TO ORDER

Chair Frank Frey called the meeting to order at 8:00 a.m.

ROLL CALL

BOARD MEMBERS PRESENT

Frank Frey, President  
Daniel Woodcock, Vice President  
Cheryl Grice  
Kelsie Hoagland  
Patrick Kijowski  
Maria King  
Chris Monaghan  
Mary Morrison  
Harvey Savage  
Dee Talmage  
Kevin Weaks

BOARD MEMBERS ABSENT

James Caldwell  
Stacy Cook

OFFICERS PRESENT

Stacey Clink, Secretary-Treasurer, Interim General Manager  
Joan Rife, General Counsel

APPROVAL OF THE NOVEMBER 7, 2019 BOARD OF TRUSTEES MEETING MINUTES

Mr. Monaghan made a motion to approve the November 7, 2019 Board of Trustees meeting minutes. Mr. Woodcock seconded the motion. All members present voted aye.

PUBLIC COMMENTS

Carly Allen, ATU Local 697 Business Agent, thanked the Board for allowing her to be a part of the hiring process for the new general manager. She also commented on the fast pace at which the process was conducted.

## COMMITTEE REPORTS

### POLICY & MARKETING COMMITTEE

- Ms. Talmage reported that the committee met on November 26, 2019.
- Hart Associates gave a presentation on the results of the survey to gauge the public perception of TARTA.
- Ms. Clink reported that TARTA's Language Assistance Plan is being updated and will be brought before the Board at the January 2020 meeting.

### NOMINATING COMMITTEE

- Ms. Talmage reported that she, along with Ms. Grice, Mr. Savage and Mr. Caldwell, on the recommendations from the Board propose the slate of officers for the TARTA Board of Trustees to include Danny Woodcock, president and Kelsie Hoagland, vice president.
- There were no nominations from the floor and Ms. Talmage moved that the nominations be closed. It was seconded by Ms. Grice. All members present voted aye.
- Mr. Frey moved that Danny Woodcock and Kelsie Hoagland be elected president and vice president, respectively, beginning January 1, 2020. It was seconded by Ms. Grice. All members present voted aye.

## RESOLUTIONS

RESOLUTION 54-19 – SUBMITS TO THE ELECTORS WITHIN THE TERRITORIAL BOUNDARIES OF THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY AT AN ELECTION TO BE HELD ON MARCH 17, 2020 THE QUESTION OF THE RENEWAL OF A TAX LEVY FOR THE BENEFIT OF THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY FOR ALL PURPOSES, OTHER THAN BOND DEBT CHARGES, AT A RATE OF ONE (1.0) MILL FOR A PERIOD OF TEN (10) YEARS, OUTSIDE OF THE TEN (10) MILL LIMITATION.

This resolution authorizes TARTA to place a 10-year 1 mill renewal levy on the March 17, 2020 ballot. The current levy expires at the end of 2020 with the last collections occurring in 2021. As a renewal levy there is no additional cost to the taxpayer. This levy funds operations and passage is essential for continuing current locally funded levels of service. The funding provide from this levy is projected to be approximately \$5.4 million. Once the resolution is approved it will be taken to the Board of Elections today.

Mr. Monaghan made a motion to approve this resolution. Ms. King seconded the motion. The motion passed with 11 votes (9 were necessary).

RESOLUTION 55-19 – MAKING TEMPORARY APPROPRIATIONS FOR EXPENDITURES OF THE TOLEDO AREA REGIONAL TRANSIT AUTHORITY FOR THE PERIOD JANUARY 1, 2020 THROUGH MARCH 31, 2020.

This is a standard resolution that authorizes a temporary appropriation measure to allow for ordinary expenditures for TARTA for the period of January 1, 2020 through March 31, 2020. This resolution is necessary to allow TARTA to continue operations through the temporary appropriations until a final budget is presented and adopted at the March Board meeting. Compared with last year's resolution there is an increase of approximately \$16,000 with the largest reduction in the area of Administrative Expense and an increase as well as an increase in Transportation Expense.

Mr. Monaghan made a motion to approve this resolution. Ms. Hoagland seconded the motion. All members present voted aye.

SECRETARY-TREASURER'S REPORT

Ms. Clink reported that for the month of October, there was a decrease in revenue compared with budget and a decrease in expenses when compared with budget. Operating expenses of \$2.4 million for the year were under comparable expenses in the same period in 2018. Fixed line and paratransit ridership were under the prior year for the month and under projections for the year. A detailed report is attached to these minutes for reference

OPERATION'S REPORT

RECOGNITION

December Employee of the Month is information operator Vicki Walker. Ms. Walker is a 27-year employee.

Bus operators Kristin Sowell and Michael Butler have been promoted to supervisor positions.

FIXED LINE SERVICE

Transportation Superintendent Tom Metzger reported on a new interview process designed to streamline the hiring process and give the applicant first-hand knowledge of the job. The first round of interviews proved to be successful and additional interviews are scheduled.

Mr. Metzger provided on-time performance, detours and employment numbers for full time and part time operators. A detailed report is attached to these minutes for reference

## TARPS

Mr. Metzger gave a brief report on service provided by TARPS operators. See attached report for TARPS ridership statistics for November 2019.

## GENERAL MANAGER'S REPORT

Ms. Clink reported that the team anticipates a Passio Go deployment target date of January 1, 2020.

Lucas Boehm, Director of Information Technology, gave a brief presentation on how Passio Go will look and work.

Ms. Clink reported that early in December TARTA delivered 5310 vehicles to the Epilepsy Center, Anne Grady Center, Maumee Senior Center and East Toledo Family Center. Additional vehicles are still in production for the Anne Grady Center and Epilepsy Center and are expected to be delivered by the end of December.

A pilot program for the vanpool program is due to begin December 6, 2019, with a partnership between TARTA, Enterprise Holdings, Inc. and the Downtown Renaissance Hotel.

In an effort to avoid another shutdown similar to that which occurred in December 2018, the federal government has passed a temporary spending measure to keep the government operating through December 20, 2019.

## VICE PRESIDENT'S REPORT

Mr. Woodcock said there is a lot to be done in the coming year. They are working hard on the political action side and invited interested Board members to contact him. During the second and third quarter they will be reaching out to community leaders and the community at large through public meetings. He requested the Board begin scheduling meetings with Ms. Dunham and their appointing authority.

## PRESIDENT'S REPORT

Mr. Frey thanked everyone for their commitment to TARTA and public transit in the region. There is much work to be done to bring transit in the Toledo region to where it should be currently and where it needs to be in the future.

## REPORTS / COMMUNICATIONS FROM BOARD MEMBERS

Ms. Talmage said that after 15 years on the TARTA board this is her last meeting. She is committed to working on both levies to help deliver the suburbs.

Ms. Hoagland is excited for the future of TARTA and hopeful that everyone can carry this energy into 2020 with the new general manager.

Mr. Monaghan cautioned that with the City's half percent sales tax initiative on the ballot in March 2020, it is important TARTA sell the fact that they are on the ballot for a renewal levy not a new tax.

OTHER BUSINESS

There was no other business.

MEETING CALENDAR

Thursday, January 9, 2020 at 8:00 a.m. at TARPS, 130 Knapp Street, Toledo, Ohio

ADJOURNMENT

Mr. Woodcock made a motion to adjourn. Ms. Grice seconded the motion. All members present voted aye and the meeting adjourned at 8:49 a.m.

CERTIFICATION OF COMPLIANCE

I hereby certify that all members of the Board of Trustees were given notice of the foregoing in person, by telephone, mail or email more than 48 hours before the meeting.

Stacey S. Clink  
Secretary-Treasurer

ADOPTED: January 9, 2020

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Daniel R. Woodcock  
President

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Stacey S. Clink  
Secretary-Treasurer